



## **ELIGIBILITY APPLICATION FOR STATE-FUNDED TRAINING INSTRUCTION PAGE**

**PLEASE READ. INSTRUCTIONS:** On the following pages is the eligibility application for state-funded training provided through Quest Consulting & Training. Completing this document will only determine your company's eligibility for state-funded training. Please type or print the information as requested.

Should you have any questions, would like this document completed for you or e-mailed to you, please contact your Quest representative. Once this certification statement is complete, fax it to 323.953.1590 and mail the original to Robert King, Quest Consulting & Training, 2658 Griffith Park Blvd., #131, Los Angeles, CA 90039.

**CERTIFICATION STATEMENT (CS)**  
**Eligibility Application for Employers Retraining Workers**

CONTRACTOR: CMTA		AGREEMENT: ET64-0038	
Company California Employer Account Number (CEAN) 8-digit number (XXX-XXXX-X):			
North American Industrial Classification System Code (NAICS) – If unknown, complete applicable appendix			
Company Name:			
Street Address:			
City, State, Zip:			
E-Mail Address:			
Number of full-time company employees		Worldwide:	In California:
Estimated number of ETP Trainees:			
Turnover Rate of Full-Time Employees During Most Recent Calendar Year (Jan.-Dec.)		____% for the address listed above <b>only</b> (if rate is over 20% contact CMTA)	
Union Support: Are any company employees represented by a union? Are employees to be trained represented by a union?		NO    If yes, Union: _____ NO                      Local: _____	
<b>JUSTIFY YOUR NEED FOR TRAINING</b>			
Briefly explain the nature of your business			
Describe your business' purpose for participating in this training program			
<b>SUPPLEMENTAL TRAINING</b>			
Does your company currently have a training program		YES    or    NO	
If yes, explain how the proposed training does not duplicate, but supplements existing company training:			
<b>APPROXIMATE EMPLOYER CONTRIBUTION</b>			
Trainees must be compensated during their time in training. Please estimate this by calculating the average wages of trainees multiplied by the number of trainees and the total number of training hours.		<input checked="" type="checkbox"/> Pay trainee wages during training (average wage x # trainees x total training hours)  <b>Other in-kind contributions, if any (describe and approximate an amount):</b>	

**Small Business Certification**  
(Only to be completed by small employers)

If you would like to participate in the small employer training program which provides for small class sizes, the employer agrees (1) that its owners and principals are principally located in CA and (2) it is independently owned and operated in CA and (3) is not a subsidiary of a larger company and (4) has less than 100 full-time employees.

Does your facility meet this definition? (circle) YES or NO    Sign: \_\_\_\_\_

**CERTIFICATION BY COMPANY MANAGEMENT REPRESENTATION**

**COMPENSATORY NATURE OF TRAINING.** All ETP-funded training provided to company employees must comply with applicable labor laws and rules, including, but not limited to, the requirement that every trainee for whom training is mandated by the employer will be compensated for all time spent in the retraining.

The training proposed in this application will be **MANDATORY** and all trainees will be compensated for the time spent in training. CMTA/Quest Consulting has discussed this with me.

In addition, our company is either changing to become a high-performance workplace or is diversifying its products and services which necessitates the need for this training. To the best of my knowledge, the foregoing, and all attached documents and accompanying information accurately and correctly reflect the reasons for our participation in ETP-funded training through CMTA.

Print name of individual signing below: \_\_\_\_\_

Title: \_\_\_\_\_  
(Owner, president, vice president or authorized rep.)

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Fax this document to 323-953-1590 (no cover required)

Simply mail the original **immediately** to:

Robert King  
Quest Consulting & Training  
2658 Griffith Park Blvd., #131  
Los Angeles, CA 90039